

# Introducing...



# MANAGEMENT OF CHANGE

**Management of Change (MOC)** is a simple, web-based software tool allowing companies to manage and communicate the implementation of new procedures or changes made to existing procedures in their operations. MOC tracks the review process as well as who has been informed and who has not, all from a single screen.

The screenshot displays the MOC software interface. The top navigation bar includes: Home, Add New MOC, My Action Items, My Approvals & Acknowledgements, Review MOC, Search MOCs, and System Administration.

**Roll Change Details:**

- MOC ID#:** 47544 [Report](#)
- Status:** Department Review in Progress
- Category:** Maintenance
- Initiator:** BJ Lingren
- Initiated On:** 2010/04/28
- Area:** Machine 3
- Project Number:** ABC-123
- Scope:** All roll changes must follow the new attached procedure.
- Justification:** There was an injury during the last roll change.
- Final Approver:** Andrew Kortuem
- Links:** Z:\Documentation and Brochures\Roll Change Procedure.doc added by BJ Lingren on 2010/04/28

**Is PSSRR Required?**

Yes  
 No

**Paper Machine**

Add New	Items to Consider	Response	Requirement or Action Item	Due On	Completed On
1	Does the change need to be reviewed against any specific safety standards for compliance?	<input type="radio"/> N/A <input type="radio"/> No <input type="radio"/> Yes			
2	Do any vessels or pipelines require any additional labeling (content, reactivity, flammability, etc.)?	<input type="radio"/> N/A <input type="radio"/> No <input type="radio"/> Yes			
3	Are there any potential burn hazards?	<input type="radio"/> N/A <input type="radio"/> No <input type="radio"/> Yes			
4	Is there a need for additional guarding, railings, and toe plates, etc.?	<input type="radio"/> N/A <input type="radio"/> No <input type="radio"/> Yes			
5	Are there any Personal Protective Equipment (P/PE) grids or Quiklists that need to be updated or created?	<input type="radio"/> N/A <input type="radio"/> No <input type="radio"/> Yes			

**Comment:**

Buttons: Save, Approve, Cancel, Reject

**Final Approver:** Andrew Kortuem

**Links:** Z:\Documentation and Brochures\Roll Change Procedure.doc added by BJ Lingren on 2010/04/30

**Reviewers**

**Update Successful.**

Add New	Department	Reviewer	Type	Delete
<a href="#">Edit</a>	Coating	Andrew Kortuem	Required	<a href="#">Delete</a>
<a href="#">Edit</a>	Paper Machine	BJ Lingren	Required	<a href="#">Delete</a>
<a href="#">Edit</a>	Pulp Business	Kim Pease	Required	<a href="#">Delete</a>

[Notify Reviewers](#)

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to schedule a  
demonstration.



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